

**Introduction**

This pack contains information on the role of **In Focus Artist Facilitator**, including the job description, person specification, overview of Photoworks and how to apply.

**About Photoworks**

Photoworks champions photography for everyone. We are an international platform, global in reach, and have provided opportunities for artists and audiences since 1995. We do not have a physical venue, but our online channels are always open. Our programme brings new experiences to audiences and opens new ways to encounter photography.

Photoworks is a registered charity and the only organisation with a national remit for photography in England. Our work is supported by public funding through Arts Council England's National Portfolio.

We partner with organisations and venues across the UK to deliver our programmes. We are a small team of seven full-time and part-time staff, supported by freelancers and artist facilitators.

**About the role**

This is an opportunity for an experienced artist facilitator to deliver a series of inclusive photography clubs enabling small groups of neurodivergent adults and their support workers (also known as personal assistants or PAs) to make and engage with photography at Aspex Portsmouth. This role is freelance starting asap and finishing by end April 24\*.

\*Inclusive Photography Club programme delivery ends by August 23, outcomes presented for exhibition and possible contribution to dissemination events ends by April 24.

## About you

You are an enthusiastic and dynamic person with a passion for photography, inclusive arts practice and increasing participation and engagement in the cultural sector.

We are an equal opportunities employer and welcome applications from candidates of all backgrounds.

To apply, please email your CV (no more than two pages) and a cover letter outlining how you meet the criteria for the role to [jobs@photoworks.org.uk](mailto:jobs@photoworks.org.uk). If you would like to submit your application as a video or audio file, please contact [ricardo@photoworks.org.uk](mailto:ricardo@photoworks.org.uk).

**You must also complete our anonymous monitoring form (online).**

Deadline for applications is **10am on Monday 5 September 2022**. Interviews will take place online on **Thursday 15 September 2022**.

<b>Job title:</b>	In Focus Artist Facilitator (freelance)
<b>Location:</b>	This role requires regular travel to Portsmouth to deliver workshop activity.
<b>Working hours:</b>	Part-time, freelance delivering four photography clubs, each running for 5 weeks (one full day workshop per week). Exact days/dates tbc but outlined as follows:  Club 1: 7 Nov - 5 December 22 Club 2: 5 weeks beg. 20 Feb 23 Club 3: 5 weeks beg. 24 April 23 Club 4: 5 weeks beg. 26 June 23
<b>Line manager:</b>	Learning & Engagement Consultant
<b>Salary:</b>	Fee £5,000 (inc VAT) @ £200 per day x 25 days to include planning, delivery & evaluation & editing of artwork for exhibition in 2024.
<b>Pension:</b>	N/A
<b>Annual leave:</b>	N/A

**Contract type:** Freelance

## **Job description**

### **Purpose of the role**

Working closely with the Curatorial & Learning team, the In Focus Artist Facilitator will be responsible for delivering a series of inclusive photography clubs at Aspex Portsmouth for small groups of neurodivergent adults, who may be non-verbal or require complex support and their PAs (personal assistants). The resulting artwork will be exhibited at Aspex Portsmouth in the learning space alongside the In Focus co-commission (solo artist exhibition).

The Artist Facilitator will be responsible for devising an engaging and accessible five-week photography-focused programme that actively engages both neurodivergent adults in the group and their accompanying PAs.

The Artist Facilitator will play a key role in delivering Photoworks' commitment to reaching audiences who face barriers to engagement. A central aim of the activity is to inspire and engage personal assistants, ensuring that once the clubs end, the PAs are left with skills, knowledge and experience to be able to continue to support and promote creative & cultural access for the adults they work with.

The Artist Facilitator will be responsible for ensuring that all activity complies with Photoworks' rigorous safeguarding standards.

### **About In Focus**

**In Focus** is a programme run by Photoworks and is part of a wider programme called Explorers; comprising awareness-raising activity, commissions, exhibitions, seminars and events developed by Project Art Works in partnership with Photoworks and other cultural partners, with and for neurodivergent communities, placing them at the heart of social, civic and cultural activity.

**In Focus** commissions support the creation of new work specifically by neurodivergent adults, including those who may be non-verbal or require complex support.

**In Focus** also includes photography clubs and public events designed with/for neurodivergent communities. Find out more here: [photoworks.org.uk/explorers/](https://photoworks.org.uk/explorers/)

## **Main responsibilities**

- Working closely with the Learning & Engagement Consultant and In Focus Programme Co-ordinator, devise a five-week programme of practical, fun and engaging photography-based activities for participants.
- Ensure activities are appropriate for the diverse needs of all participants in the room, including PAs.
- Liaise as required with project partners Aspex Portsmouth and Project Art Works as well as any specialist organisations, agencies (adult social care) and community groups.
- Working with the Learning/Curatorial team, foster new partnership opportunities with organisations.
- Ensure that all programme activity is documented.
- Contribute to ongoing monitoring, documentation & evaluation.
- Contribute to wider project dissemination activity (any additional expectation to attend events will be funded separately).
- Ensure all activities comply with Photoworks' rigorous safeguarding standards and paperwork is kept up to date. This includes consent forms and workshop/event registration procedures.

## **COMPETENCIES**

### **Knowledge and experience (essential)**

- Art practitioner using photography as a central part of your practice
- Experience of working with neurodivergent adults (or children & young people).
- Three years demonstrable experience of teaching or facilitation (in either formal education or community settings with adults and/or children and young people)

### **Knowledge and experience (desirable)**

- An understanding of the adult social care sector.

### **Skills and abilities (essential)**

- A creative thinker capable of generating ideas and developing high quality creative experiences for others
- Skilled team worker, able to work collaboratively, broker relationships and manage multi-agency partnership working
- Highly organised with excellent time-keeping and budgeting skills
- Strong communication skills
- Registered as self-employed, responsible for making your own tax/NI payments

### **Skills and abilities (desirable)**

- Strategic thinker, flexible and open to new ways of working.

### **Attributes and personal qualities**

- A genuine interest in and commitment to working with adults with additional or complex needs, inclusive ways of working and socially engaged practice.
- A commitment to, and understanding of, the principles of diversity and representation combined with how to apply them to everything you do at work.
- Passion for communicating with and inspiring people, communities and partners.
- A strong interest in inclusive practice, learning and engagement in the cultural sector.
- Knowledge of and interest in history of photography/history of art, contemporary photography and cultural trends.
- Interest in working with Photoworks.